

# Kings Clipstone Parish Council



**Minutes** of the Meeting of Kings Clipstone Parish Council on 15<sup>th</sup> May 2023, 7.00pm at The Shed, Squires Lane, Kings Clipstone.

**Present:** Cllr P Bromley (Chairman)  
Cllr A Stanley  
Cllr M Smith  
Cllr C Bradford

**In attendance:** 6 members of the public  
Alan Hunt, Cate Hunt, Hilda, Neil, Shelly Sipson, Nichola Stevens

## **23/100 Welcome**

Chairman opened the meeting and welcomed everyone.

## **23/101 Apologies for Absence**

None received.

## **23/102 Call for nominations for Chairman for the ensuing year**

Cllr Paul Bromley was nominated.

## **23/103 To elect a Chair for the ensuing year.**

It was proposed by Cllr A Stanley and seconded by Matt Smith for Cllr Paul Bromley to remain in post as Chair.

## **23/104 To receive the Chair declaration of acceptance of office.**

Acceptance received.

## **23/105 To elect a Vice Chair for the ensuing year.**

Cllr Alan Stanley was elected as Vice Chair

Proposed by Cllr Matt Smith

Seconded by Cllr Clair Bradford

## **23/106 To receive the Chair declaration of acceptance of office.**

Acceptance received.

## **23/107 Casual Vacancy Applications & possible co-option**

Shelly Sipson and Nichola Stevens were invited to be co-opted members, and both accepted the invitation.

## **23/108 To set dates for the next 12 months.**

It was agreed that meetings would take place:

June / September / October / November 2023 and resume February / March / April 2024

Should additional meetings be necessary they could be added as required.

Cllr Clair Bradford Proposed

Cllr Alan Stanley Seconded

### **23/109 To Review the Parish Insurance**

Cllr P Bromley explained that it was thought the existing policy was due to be renewed automatically but he agreed to chase this up and confirm at the next meeting.

### **23/110 To review and/adopt Standing Orders**

Cllr P Bromley explained the details would be shared with all Cllrs including the new members Shelley and Nichola following the meeting.

### **23/111 To review and/adopt Financial Regulations**

This can be part of the Clerks role, but we are currently fulfilling this via a Responsible Finance Officer

### **23/112 Declarations of Interest items on the agenda.**

None raised.

### **23/113 Approval of the minutes of the meeting held Wednesday 5<sup>th</sup> April.**

It was proposed by Cllr Alan Stanley and Seconded by Cllr Matt Smith they the minutes were a true record of the last meeting.

### **23/114 Questions / Statements from Members of the public**

Cate Shared:

- The Art group had made the decision to cease their meetings due to lower numbers attending more recently.
- The coffee mornings were scheduled for every other Wednesday commencing 17<sup>th</sup> May.
- The Coronation event had been a success with approximately 70 people in attendance. £187 was raised and £49 was spent on expenses.
- Cate explained that she had banked £200 today but the reference wasn't labelled as the Shed Money. It was noted for the accounts.
- The Shed Float currently stands at £60.
- The Shed Grant previously earmarked for a play area had received approval to use as completion of work to the Shed premises, subject to relevant receipts being provided. (Canopy, connecting cupboard, New upvc door, worktop possible quote from S Wake who installed original worktop)

Alan detailed missed grass cutting services and it was agreed that this would be followed up with Ben Stacey.

Repairs required to existing strimmer were approved by all members.

A conversation took place about whether buying a ride on mower would be more cost effective. Pro's and cons alongside costings to be investigated and added to the June agenda

Neil explained there were some hedges in the village which impaired vision for motorists driving through. The protocol on rectifying such problems were discussed to give those responsible the opportunity to remedy in a realistic timescale.

### **23/115 County Councillors Report**

Not available

### **23/116 District Councillors Report**

Not available

### **23/117 Village Councillors Report**

It was suggested that an additional dog bin may be required location if in the correct boundary to be investigated.

### **23/118 Planning Matters**

There were no planning matters.

## 23/119 Agenda items

i) Telephone Box

Cllr S Carlton not available to give update.

ii) Second Defibrillator Update

Cllr Alan Stanley confirmed the second appliance has been purchased and agreed by the Dog & Duck to locate at this site. Confidential codes to be allocated.

iii) Clerks Position

Cllr Paul Bromley explained the original candidate had not been available to take up position however it was mentioned that Cllr Scott Carlton may have a potential candidate.

iv) Coronation Event, Flag & Coins

Cllr C Hunt reported there were some surplus Coronation pens. It was proposed by Cllr Alan Stanley and seconded by Matt Smith that they could be sold for £2 each. see Villagers report or move from there.

v) Accounts for payment

Cllr C Hunt expressed that there were monies owed for the printers for some Coronation items.

Cllr Paul Bromley explained a recent banking authority issue with the bank, and it had been agreed to withdraw £250 as a float for small sundry items to alleviate the payment issues experienced. The bank had been sent mandate forms authorizing both Cllr P Bromley and Cllr Clair Bradford some time ago but had not acknowledged receipt of them. This was to be investigated.

vi) Finance update

The bank statements and ongoing expected income and expenses were shared with those present.

## 23/120 Date of Next Meeting

This will be Monday 12<sup>th</sup> June at 7.00pm.

Chairman thanked all those present for their attendance and closed the meeting at 8.10pm.

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Paul Bromley, Chairman

Date:.....