

**NOTES OF EVENT SAFETY ADVISORY GROUP (SAG) FIRST MEETING HELD VIA TEAMS CALL  
ON 06 JUNE 2024 9.00AM**

**RE: FOREST LIVE CONCERTS AT SHERWOOD PINES EVENT DATES – 21-23 JUNE 2024**

Present: Andy Hardy, Chair of NSDC SAG (AH)

Rob Lamb, National Events Manager, Forestry England (RL)

Steven Wallis, Developments & Events Coordinator, Via East Midlands (SW)

PC Chloe Clifton-Green, Operational Planning Team, Nottinghamshire Police (CCG)

Cllr Paul Bromley, Chair, Kings Clipstone Parish Council (PB) (joined call at 9.19am)

Sally Hovell, NSDC – Admin Services - Minute taker (SH)

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1	<p><b>Welcome, Introductions and purpose of meeting</b></p> <p>AH welcomed all to the meeting and introductions were given. He then briefly outlined the nature of the event, past history and issues which had occurred in some previous years. These largely related to traffic management hence the relevant SAG members with expertise / involvement in this aspect attending this meeting. Ahead of this year’s event, some concerns relating to the potential impact of this aspect and its management have again been raised by some members of the local community with RL and PB. This meeting was called to discuss those concerns and establish whether the traffic management plans for this year are as robust as practicable to reduce and mitigate any impact on the local community. AH noted that the overall EMP for the event and supporting documents have already been reviewed by the relevant SAG members and appear very thorough but that it was sensible to have a specific discussion and see if any additional measures were possible / required.</p>	
2	<p><b>Issues/Concerns raised to date</b></p> <p>AH noted that the specific issues/concerns raised to date re this year’s event and traffic management arrangements seem to relate to the egress routes from the venue, particularly the use of Deerdale Lane and asked RL and SW as the key leads for this aspect to talk through the plans.</p> <p>SW confirmed that the plans have been refined over the years with experience and feedback from each event and were previously reviewed by SW and CCG’s experienced predecessors on behalf of NSDC SAG. He did not feel that any major changes were required to the proposed plans for this year.</p> <p>SW asked whether a letter from SAG could be sent to the resident who has</p>	

	<p>raised the main concerns (as feels the event should not use Deerdale Lane), to advise that SAG is happy with the planned traffic management, this is an option to consider but SAG would not normally write to an individual unless there was a compelling reason to do so.</p> <p>PB joined the meeting at this point and outlined the problems from his point of view as representative of the King's Clipstone residents, the main community adversely affected by traffic issues relating to the event in the past.</p> <p>PB noted that his concerns did not relate to Deerdale Lane as that was not in the Kings Clipstone parish, but RL, SW and CCG noted that that route was the subject of the formal concerns raised to date and therefore the initial focus of today's discussion.</p> <p>PB acknowledged that but felt that all areas which had previously experienced adverse impacts from the traffic relating to the event needed to be considered. He noted that one of the main issues had been traffic funnelling into one place and trying to access the event site, leading to a high level of parking on the verges around Kings Clipstone some distance from the site and people then walking from their cars to the event along the highways. This not only caused considerable problems with access in and out of the area for residents, but also issues for carers and, potentially, emergency services, trying to reach clients. The issue of potential danger to pedestrians making their way to the event on highways without footpaths and returning later to their vehicles in the dark was also noted.</p> <p>RL explained that this year the plans included traffic lights to give improved access and egress to and from the site by event traffic, which should help the situation and was expected to reduce the level of congestion building up and people leaving vehicles away from the site. Signage plans have also been reviewed and improved and advanced signage advising of the event will start further away from the site than previously. It was also noted that the signs needed to be appropriately sited as on one occasion previously they had not been placed correctly which had added to the confusion and congestion.</p> <p>It was noted however, that there will always be some people who may decide to ignore signage and advice.</p> <p>There was a discussion about whether it was possible to provide additional signage or other measures to close off a local route known to be used as a 'rat run' by drivers, including taxi firms dropping off concert goers. SW noted that Squires Lane did not belong to the Highways so was not sure of the legal position and Via's remit in that respect. PB noted that he thought the owner of that land/route was a Roy Bowring (RB) and agreed he was happy to contact him to discuss the potential for temporary signage and/or blocks to prevent traffic accessing King's Clipstone via that route.</p> <p>There was then some further discussion about the use of Deerdale Lane as one of the traffic egress routes, given that the issues/concerns raised formally</p>	<p><b>PB</b></p>
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	<p>to date pertain to that location and RL confirmed that FE has responded directly to these where contact details were given.</p> <p>The specific issues of access by the emergency services to properties on Deerdale Lane if required during the event was also discussed, including the potential requirements of one local resident which are known. RL confirmed that a procedure is in place to facilitate this priority access for the emergency services, should a call come in.</p> <p>CCG noted she was comfortable with this aspect if appropriately communicated and asked how the relevant contact numbers were being distributed. RL outlined the details although PB commented that he had not seen anything relevant prior to the event in previous years, and that it wasn't just the residents of Deerdale Lane who needed consideration, but those in the wider area, including Kings Clipstone. RL agreed to provide PB with the details in advance for him to disseminate as appropriate.</p> <p>CCG asked RL to calculate and confirm the timings of the arrangements for emergency access and RL agreed to do so.</p> <p>RL also confirmed that there were plans to have traffic marshalls sited along relevant routes.</p> <p>RL also noted that he was happy to meet with PB and any concerned party on the Saturday morning of the event to assess how the arrangements had worked on the previous initial night of the event, and to review and agree if/where any improvements could be made for the remaining duration. PB confirmed this had happened in the past and had led to some positive actions.</p> <p>AH asked CCG when her colleague was likely to attend the event, as another experienced person who could note and report on how well arrangements were working. CCG noted that he would likely attend together with the Licensing Officer during the main timing of the event.</p>	<p><b>RL/PB</b></p> <p><b>RL</b></p> <p><b>RL/PB</b></p>
3	<p><b>Summary, including Action Points</b></p> <p>AH briefly summarised the points raised in the meeting and recognised that there will inevitably always be some degree of disruption and some living locally who are unhappy with the event but that overall the authorities and SAG felt that reasonable arrangements had been put in place for this year's event and it will be a case of seeing how well they work.</p> <p>It was agreed to try to arrange a further Teams Call w/c 17<sup>th</sup> June to have a brief final review of plans and cover any further questions or concerns prior to the event.</p> <p>Notes of today's meeting also to be circulated with action points to be addressed prior to the next call.</p> <p>PB to contact Roy Bowering (RB) to discuss the potential for temporary</p>	<p><b>SH/ALL</b></p> <p><b>SH</b></p> <p><b>PB</b></p>

	<p>signage and/or blocks to prevent traffic access to King's Clipstone via Squires Lane.</p> <p>RL to provide PB with information, including contact details to request emergency access, for him to disseminate as appropriate prior to the event.</p> <p>RL to calculate and confirm the timings of the arrangements for emergency access to CCG.</p> <p>RL to meet with PB and any concerned party on the Saturday morning of the event if required, to assess how the arrangements had worked the previous night and agree if/where any improvements could be made for the remaining duration.</p>	<p><b>RL/PB</b></p> <p><b>RL</b></p> <p><b>RL/PB</b></p>
4	<p><b>AOB</b></p> <p>N/A</p>	
5	<p><b>Date for next meeting (If required)</b></p> <p>SH to check diaries and send invitation for further SAG Teams call to be held w/c 17.06.2024</p>	<p><b>SH</b></p>